

## Mary Sharp

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**From:** Stephanie Howarth <stephanie.howarth@oic.qld.gov.au> on behalf of Administration - OIC <administration@oic.qld.gov.au>  
**Sent:** Thursday, 15 November 2012 2:34 PM  
**To:** Mary Sharp  
**Subject:** RE: URGENT: Reply - request for briefing

**Follow Up Flag:** Follow up  
**Flag Status:** Completed

**Categories:** Mary to follow up

Dear Mary

Your proposed time of 12 noon Tuesday, 20 November 2012 for meeting with the Deputy Premier to provide a briefing on the role of the Office of the Information Commissioner suits.

I will not be available, however RTI Commissioner Clare Smith will attend, accompanied by another member of our staff.

Kind regards

Jim Forbes  
Principal Review Officer

Office of the Information Commissioner  
Level 8, 160 Mary Street, Brisbane, Q 4000 PO Box 10143, Adelaide Street, Brisbane Q 4000  
P: 07 3405 1111 F: 07 3405 1122 W: [www.oic.qld.gov.au](http://www.oic.qld.gov.au)

-----Original Message-----

**From:** Stephanie Howarth On Behalf Of Administration - OIC  
**Sent:** Thursday, 15 November 2012 2:26 PM  
**To:** jim forbes  
**Subject:** FW: URGENT: Reply - request for briefing  
**Importance:** High

Jim, could you please advise which file this is to go on?

Thanks,

Steph

-----Original Message-----

**From:** Mary Sharp [mailto:Mary.Sharp@ministerial.qld.gov.au]  
**Sent:** Wednesday, 14 November 2012 6:59 PM  
**To:** Administration - OIC  
**Subject:** URGENT: Reply - request for briefing  
**Importance:** High

Good afternoon Jim

Unfortunately it is now not possible for the Deputy Premier to meet with you on Thursday 15 November.

Sincere apologies for any inconvenience this causes.

Is it possible to reschedule this briefing to next week please?

Would 12noon on Tuesday 20 November be suitable to you?

Kind regards

Mary

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Mary Sharp

Deputy Chief of Staff and Executive Assistant to the Deputy Premier Office of the Honourable Jeff Seeney MP  
Deputy Premier and Minister for State Development, Infrastructure and Planning

Phone: direct - 07 3227 8425 | Mobile Sch. 4(4)(6) Email: Mary.Sharp@ministerial.qld.gov.au Level 12, Executive Building, 100 George Street, Brisbane Q 4000

-----Original Message-----

From: Katherine Bayles [mailto:Katherine.Bayles@oic.qld.gov.au] On Behalf Of Administration - OIC

Sent: Thursday, 8 November 2012 4:37 PM

To: Mary Sharp

Subject: Reply - request for briefing

Good Afternoon

Thanks Mary - 2:30pm next Thursday 15 November would be good. Please let us know the exact venue at Parliament House/Annexe when convenient, and we will see you then.

Regards

Jim Forbes

-----Original Message-----

From: Mary Sharp [mailto:Mary.Sharp@ministerial.qld.gov.au]

Sent: Thursday, 8 November 2012 3:05 PM

To: Administration - OIC

Cc: Jeff Popp

Subject: RE: Attention; Jim Forbes - request for briefing

Good afternoon Jim

Thank you for this offer.

Would Thursday 15 November at 12noon or 2.30pm be convenient?

As it is a sitting week I would request that the meeting be held at either Parliament House or the Parliamentary Annexe.

Kind regards

Mary

-----Original Message-----

From: Stephanie Howarth [mailto:stephanie.howarth@oic.qld.gov.au] On Behalf Of Administration - OIC  
Sent: Thursday, 8 November 2012 12:48 PM  
To: Mary Sharp  
Subject: RE: Attention; Jim Forbes - request for briefing

Dear Mary

Thanks for your prompt reply. The Right to Information Commissioner, Clare Smith, and I would be happy to attend a meeting at a time convenient to the Deputy Premier next week. If you would suggest an appropriate time and venue, we will make arrangements accordingly.

The only proviso I need to make is that I am on call for jury duty next week. Another representative from our office can attend any meeting in my stead in the event I am unavailable.

Look forward to hearing further from you regarding time and place.

Regards

Jim Forbes  
Principal Review Officer

Office of the Information Commissioner  
Level 8, 160 Mary Street, Brisbane, Q 4000 PO Box 10143, Adelaide Street, Brisbane Q 4000  
P: 07 3405 1111 F: 07 3405 1122 W: [www.oic.qld.gov.au](http://www.oic.qld.gov.au)  
Email: [administration@oic.qld.gov.au](mailto:administration@oic.qld.gov.au)

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From: Katherine Bayles On Behalf Of Administration - OIC  
Sent: Wednesday, 7 November 2012 4:22 PM  
To: jim forbes  
Subject: FW: Attention; Jim Forbes - request for briefing

FYI

Katherine Bayles  
A/Business Support Officer  
Office of the Information Commissioner  
Level 8, 160 Mary Street, Brisbane, Q 4000 PO Box 10143, Adelaide Street, Brisbane Q 4000  
P: 07 3405 1111 F: 07 3405 1122 W: [www.oic.qld.gov.au](http://www.oic.qld.gov.au)<<http://www.oic.qld.gov.au>>  
Email: [administration@oic.qld.gov.au](mailto:administration@oic.qld.gov.au)<<mailto:administration@oic.qld.gov.au>>

P Please consider the environment before printing this email  
From: Mary Sharp [mailto:Mary.Sharp@ministerial.qld.gov.au]  
Sent: Wednesday, 7 November 2012 4:11 PM  
To: Administration - OIC  
Cc: Jeff Popp  
Subject: Attention; Jim Forbes - request for briefing

Good afternoon Jim,

I refer to our earlier telephone conversation regarding external review application number RTI061 and thank you for your time this afternoon.



On behalf of the Deputy Premier I seek to arrange an opportunity with you to brief the Deputy Premier on the role of the Office of Information Commissioner.

It would be greatly appreciated if you could find some time next week to provide a briefing.

Kind regards

Mary

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[cid:image002.jpg@01CDBD04.23C22FA0]Mary Sharp Deputy Chief of Staff and Executive Assistant to the Deputy Premier Office of the Honourable Jeff Seeney MP Deputy Premier and Minister for State Development, Infrastructure and Planning  
Phone: 07 3224 4600 | Email: Mary.Sharp@ministerial.qld.gov.au<mailto:Mary.Sharp@ministerial.qld.gov.au>  
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